



## Roofing Estimator

Join the best. MasterCraft Roofing, a long established, rapidly growing firm with a proven track record of satisfying our customer's needs is seeking an experienced Estimator to join our management team.

We offer

- Venice/Sarasota FL work location 74 miles south of Tampa International Airport; 54 miles north of Fort Myers a most desired beachfront community located on the Gulf Coast of Florida
- Strong base salary
- Healthcare to 50% of employee selected coverage.
- Profit share and/or 401k benefits.
- Paid vacations in addition to paid personal and sick day allotments.
- Family friendly workplace

The positions responsibilities include:

- Develop new client contacts and nurture relationships with existing developers, Property managers and general contractors.
- Command of digitized estimating software and job cost spreadsheets.
- Be proficient in all product offerings, capabilities and operational procedures.
- Prepare bids/estimates using Word templates
- Maintain quote log for accurate record keeping including wins/loses.
- Track communication and document flow with software tools to ensure quotes are timely and accurate.
- Facilitate purchasing of all job materials
- Assist in managing projects and quality assurance requirements.

Required skills for consideration are:

- Past performance and proficient use estimating software and job cost worksheets.
- Proficient with Microsoft Office Suite
- Basic contract knowledge
- Read plans and understand project specifications.
- Must be efficient and organized
- Present an attitude of professionalism, honesty, and integrity
- Capability to communicate effectively both written and orally
- Ability to deal with unexpected challenges in a professional and calm manner
- Ability to lead by example at all times
- Proven track record with an existing roofing contractor

Send resume with brief summary of qualifications with a list of estimating software you have used by email to [HR@mastercraftroofing.com](mailto:HR@mastercraftroofing.com)